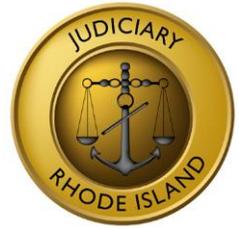


# Rhode Island Superior Court

Office of the Presiding Justice  
250 Benefit Street – Room 533  
Providence, Rhode Island 02903

Phone: (401) 222-3212  
Fax: (401) 272-4645



**To:** ALL SUPERIOR COURT  
**From:** PRESIDING JUSTICE GIBNEY  
**Date:** October 31, 2014

---

As of November 6, 2014, pleadings filed through the mail will not be accepted by the Superior Court Clerk's Office unless filed by an attorney who has been granted a waiver pursuant to Art. X, Rule 3 (c) of the Rhode Island Supreme Court Rules Governing Electronic Filing or by a self-represented litigant. Mail received on November 6, 2014 will be returned to the sender with instructions to e-file the documents in accordance with the Superior Court Civil Rules. Mail will be processed in the normal course of business on November 5, 2014.